

**Independent Schools of the San Francisco Bay Area**  
**Common Confidential Student Evaluation (Kindergarten-1st Grade Applicants)**  
[www.issfba.org](http://www.issfba.org)

Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_ Applying to Grade \_\_\_\_\_  
                    Last                      First                      Middle                      Month/Day/Year

**To the parent/guardian:** Complete the above information and read/sign the statement below. Give a signed copy of this form to your child's teacher(s) and request that they send it directly to the schools to which your child is applying by each school's due date.

*For the child named above, I give my permission to release the information on this form to the school(s) to which I am applying and understand that I will not have access to this confidential information. In addition, I permit my child's current school staff to speak with and/or welcome a visit from any inquiring admission staff member, so that they may learn more about my child for admissions purposes. All communication between schools will remain confidential, and I will not have access to the content of any conversation.*

Name of parent/guardian (please print) \_\_\_\_\_ Date \_\_\_\_\_

Signature of parent/guardian \_\_\_\_\_

**To the teacher:** It is only necessary to complete this form once. Consult with the child's parent/guardian regarding the school(s) to which the family is applying. Please save the original for your records and email or mail a copy directly to each of the indicated schools. We sincerely appreciate your cooperation in evaluating this applicant honestly and assure you that this information will be held in confidence. Please be sure the parent/guardian has signed above.

How long have you known this child? \_\_\_\_\_ Is English the child's primary language? \_\_\_\_\_ Language (if not English) \_\_\_\_\_

Length of school day \_\_\_\_\_ Number of days per week \_\_\_\_\_ Date of entry to your program \_\_\_\_\_  
Month/Year

What three words come to mind when describing this child?

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**For each item in the tables below, please check the most developmentally age-appropriate description of this child:**

**Pre-Academic Characteristics**

Not Evident      Emerging      Age Appropriate      Advanced      Exceptional

	Not Evident	Emerging	Age Appropriate	Advanced	Exceptional
Fine motor coordination (lacing, puzzles, etc.)					
Uses appropriate pencil grip					
Draws with details					
Works with manipulatives					
Speech is clear and understandable					
Vocabulary					
Ability to stay on discussion topic					
Tells story events in sequence (memory)					
Asks questions to extend understanding					
Sound-symbol correspondence					
Recognizes letters: upper case					
lower case					
Recognizes numerals					
Recognizes shapes					
Transitions easily					
Listens to directions					
Follows directions and completes tasks					
Attention span for teacher led activity					
Ability to work independently					
Ability to focus and contribute in: large group					
small group					

Hand Dominance:  Right     Left     Not Established

Comments: \_\_\_\_\_

**Personal Characteristics**

Not Evident      Emerging      Age Appropriate      Advanced      Exceptional

	Not Evident	Emerging	Age Appropriate	Advanced	Exceptional
Self-help skills (clothes, bathroom, lunch, etc.)					
Self motivation					
Demonstrates self-esteem					
Acceptance of limits					
Sense of humor					
Curiosity					
Attention span / self-chosen activity					

Usually takes role of:  Leader     Follower     Varies

Comments: \_\_\_\_\_





# Convent & Stuart Hall

Schools of the Sacred Heart San Francisco

## **Confidential Evaluation Form due dates:**

### **Kindergarten Applicants**

Current Families: November 4, 2016

New Families: December 7, 2016

### **1<sup>st</sup> – 8<sup>th</sup> Grade Applicants**

All Families: January 6, 2017

### **Please address all mail to:**

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